**Throne of Grace International Ministries**

P. O.BOX 60406, Worcester, MA 01606

**Ministry Agreement Form**

Position: Director of Evangelism

**Importance: Matthew 28:19-20** Therefore; go and make disciples of all the nations, baptizing them in the name of the Father, and the Son and the Holy Spirit. Teach these new disciples to obey all the commands I have given. And be sure if this I am with you always even to the end of the age. Acts 1:8 disciplers must depend on the power of the Holy Spirit. And Rom.1:16, we are not to be a shame of the Gospel because the power of God unto salvation

**Primary function**.—To lead the church to grow larger by providing kingdom leadership in the area of evangelism. You are working under the leadership of the Pastor of the church, and you are request submit to his directions.

**General function**.—To work with and under the direction of the senior pastor as a member of the pastoral team to enable the church to focus on the Great Commission and to equip the church to carry out the five functions of the New Testament church: evangelism, discipleship, ministry, fellowship, and worship.

**RESPONSIBILITIES**

**Leading**

* To lead members of the church to a deeper commitment of personal evangelism.
* Receive visitor's cards from the worship services and contact by phone all possible in order to complete information and establish a relationship with those needing to make decisions.
* Assign prospects, by e-mail, mail or phone, to care committee leadership, pastoral committee member and any other special group of visitors to make follow-up visitation.
* Design follow-up and reporting procedures.
* Teach witness classes during Discipleship Training times or on special occasions as a special study during bible study.
* Work closely with secretary responsible for maintaining visitation records and visitors' cards.
* Keep pastor informed of the progress of visitation and those persons who need to be referred to him for a visit.
* Visit as many prospects as possible.
* Comply with all established church policies and procedures as well as all applicable federal and state laws.
* Perform other duties as assigned.

**ADMINISTERING**

• To give oversight and direction to the evangelistic ministries of the church, including but not limited to:

* **Directing a general church outreach and visitation program**.
* Care Ministry
* Outreach
* Special Evangelism Events
* Missions

**MINISTERING**

• To assist members of this church in fulfilling the task of evangelism through new and existing ministries of the church.

**Communicating**

• Have the ability to interpret scripture and teach the Bible, believing that it has God for its author, salvation for its end, and truth without any mixture of error for its matter.

• To work with the senior pastor in communicating the priority of evangelism as a part of the vision for ministry that God gives to this congregation.

**EXPECTATIONS**

• The minister of evangelism is expected to be a servant leader.

• The minister of evangelism is expected to live an exemplary life modeling the call, character, and

Competencies becoming a minister of the gospel of Jesus Christ,

**RELATIONSHIPS**

• As a member of the pastoral team of this church, the minister of evangelism is responsible to the senior pastor in all matters of church administration. In the absence of a senior pastor, the minister of evangelism will work along with the first Lady who will be responsible to the interim team leaders of the church.

**Budget:** plan, submit and implement quarterly evangelism ministry’s budget. Purchases ***must*** be requisitioned.

**Stipend:** We are offering this a as volunteer position, we intend to turn this position into pay one depending on the impact of the music ministry make in Throne of Grace Ministries

**training:** attend initial ministry team and the annual ministry assessment retreat (TOGIM)

**Trail Period**: We understand that those who are new to **Throne of Grace International Ministries**may find it beneficial to have a **90-days** trial time, that both volunteers and ministry leaders can feel comfortable with a ministry match before a long-term relationship is entered into.

I agree to fulfill this ministry to the best of my ability through\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Print Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_; Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Submit to:** Rev. Dr. Jesse G. Gibson, Senior Pastor, Throne of Grace Ministries